

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

NOVEMBER 8

21

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on November 8, 2021 at 7:00 p.m. with the following persons present:

TRUSTEES: Jonathan Sams, Jim VanDeGrift and Dan Jones

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Dave Siebert, Brad Edrington, Mike Shaffer, and Connor Fulkerson.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on October 11, 2021 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the meeting held on October 28, 2021 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Jones moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Jones and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Doug Koenig, from the Warren County Airport, informed the Board on his intentions to change the traffic pattern at the airport with the FAA to a left-hand pattern. Mr. Koenig stated the proposed change will increase safety as almost all airports in the country use the left-hand pattern.

Department Reports:

### **Fire/EMS:**

Michael Jameson, Fire Chief, informed the Board that the Medicare Ground Ambulance Data Collection program has extensive tracking and reporting requirements. Chief Jameson reported that to hire a company to perform the data collections would cost \$30,000.00. The cost for not participating would be a ten percent penalty based on Medicare collections. That amount would be approximately \$18,000.00 to \$20,000.00. Chief Jameson requested authorization that the Township will not participate in the Data Collection Program. Mr. VanDeGrift made a motion, seconded by Mr. Jones to authorize nonparticipation in the Medicare Ground Ambulance Data Collection program. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson informed the Board that he met with KZF regarding the renovations for Station 31. Chief Jameson said five bunk rooms, an office and a training room are planned. Also, a Mechanical Engineer and Electrician will be assessing the building for KZF. A Storm Shelter is to be included in the building as part of the usable space. Mrs. Boggs stated that the grant for the storm shelter has a timeline requirement that may not align with the actual renovation time line. Mr. Sams requested that Mrs. Boggs continue to apply for the grant.

Tammy Boggs, Township Administrator, informed the Board that KZF is expected to have the RFQ for the Station 31 renovation in the next three to four weeks.

Mrs. Boggs informed the Board that a land survey is needed for Station 31 and will obtain proposals for service.

Chief Jameson informed the Board that the EMS car sold on GovDeals but the winning party did not claim the vehicle. Chief Jameson requested to relist the car on GovDeals. with the same reserve. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve listing the EMS car on GovDeals. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson informed the Board that Dan Hill has requested to change his employment status to Firefighter/EMT volunteer effective November 2, 2021. The Fire Chief and Assistant Chief have approved the change in employment status. Mr. Jones made a motion, seconded by Mr. VanDeGrift

to approve the change in employment status of Dan Hill to Firefighter/EMT volunteer effective November 2, 2021. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-11-01**. (A copy of the Resolution is included in the minutes.)

Chief Jameson informed the Board that he received the resignation of Michael Abbott effective November 7, 2021. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resignation of Mr. Abbott effective November 7, 2021. All present voiced a "YEA" vote and the motion was passed.

#### **Road and Bridge:**

Dave Siebert, Road and Bridge Supervisor, updated the Board on the Hoffmann Avenue swale. Mr. Siebert expects the swim water modeling results in January or February.

Mr. Siebert informed the Board that he received a letter from the Warren County Engineer's office regarding participation in the 2022 Resurfacing project. Mr. Siebert stated that all of Drake Road and part of Liberty Keuter Road would be resurfaced. Liberty Keuter also needs a pier wall.

Mr. Siebert informed the Board that neither Drees Homes nor Fischer Homes are willing to pay for the extensive road repairs needed on Shaker Run Blvd. and Golf Club Drive. The Engineer's office has agreed to pay 75% of the approximate \$113,606.00 with the remaining 25% paid by the Township as approved at a prior meeting. Mrs. Boggs informed the Board that they could send a letter to the Warren County Commissioners requesting an ORC regulation of a fifty percent reduction in the load weight limit in Shaker Run Subdivision from November 1, 2021, to May 1, 2022. This will preserve the roadways during the winter months. Mr. Jones made a motion, seconded by Mr. VanDeGrift to send a letter to the Warren County Commissioners requesting a load reduction for Shaker Run Subdivision. All present voiced a "YEA" vote and the motion was passed. (A letter will be sent to the Warren County Commissioners regarding this matter.)

#### **Administration:**

Mrs. Boggs informed the board that the insurance renewal for health benefits with Anthem includes an increase of 1.51%. The deductible was reduced to 1,500/3,000, emergency room visits copay was increased to \$400.00 and the reimbursement amount per employee was reduced by \$500/\$1,000. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the renewal of the 2022 health insurance benefits with Anthem and authorize Tammy Boggs, Township Administrator to sign all documents for the renewal process. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-11-01**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that Warren County Commissioners are looking into obtaining broadband. A consultant will be engaged to analyze the County's access capability. If the Board is interested in collaborating with the county regarding broadband for our community a letter will need to be sent to the Commissioners. (A letter will be sent to the Warren County Commissioners regarding this matter.)

Mrs. Boggs informed the Board that the 38<sup>th</sup> Annual Warren County Economic Outlook Breakfast will occur on November 23, 2021 at 7:00 a.m. at the Fairgrounds.

Mrs. Boggs requested a motion to approve the Warren County Washington D.C. Fly-in expenses for Jonathan Sams in the amount of \$994.98. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the reimbursement of expenses for Mr. Sams attendance at the Warren County Washington D.C. Fly-in in the amount of \$994.98. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$3,212.74. The purchases are \$1,369.00 from BestOne, \$540.00 from MedPipe, \$670.00 from Art's Rental, \$239.60 from Amazon, \$147.00 from Home Depot, \$191.21 from Sam's Club, \$49.94 from The Fire Store and \$5.99 from Wasabi. Mr. Jones made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$3,212.74. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-11-03**. (A copy of the Resolution is included in the minutes.)

The Board discussed briefly Greentree Meadows Subdivision and that the lot sizes do not meet the requirement of seventy feet. Mrs. Boggs will research with Zoning and report back.

**General Reports:**

**CORRESPONDENCE:**

**IN:**

- Email from Lebanon City Schools regarding developments with the township
- Letter from Warren County Engineer's office regarding the participation in 2022 Resurfacing project
- Letter from Ohio Bureau of Workers' Compensation regarding the 2022 policy year renewal
- Email from Warren County Engineer's office regarding the resurfacing of Shaker Run Development roadways
- Email from Mr. Spaeth regarding storm water pipes on his property
- Letter from Warren County Office of Grants Administration regarding the 2022 Community Development block grant
- Email from Mr. Pember regarding roadway repairs on Shaker Run subdivision
- Letter from OTARMA regarding More Grant
- Letter from Township Appointments for District #10 PWIC
- Email from Mr. Vogt regarding aesthetic enhancements for the Waynesville Road I71 bridge
- Email from Cintas regarding our account

**OUT:**

- Email to Mr. Spaeth regarding storm water pipes on his property
- Email to Mr. Pember regarding roadway repairs on Shaker Run subdivision
- Email to Mr. Vogt regarding aesthetic enhancements for the Waynesville Road I71 bridge
- Email to Cintas regarding our account
- Letter to Mr. Abbott regarding part time position for FF2/Paramedic
- Letter to Warren County Regional Planning regarding C5 75 Logistics Center
- Letter to Warren County Regional Planning regarding Majors of Shaker Run ROW Dedication Plat

**Fiscal Officer Reports:**

Amanda Childers, Fiscal Officer, informed the board that the Ohio Township Association Winter Conference will occur in Columbus from January 26 – 28.

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 33444 through 33469 (copy to follow) and Vouchers 1136-2021 through 1186-2021.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/2/21	11/8/21	1115-2021	OTARMA	2191-805-0000	\$500.00	2021 MORE GRANT
					<b>\$500.00</b>	
10/29/21	11/3/21	1095-2021	CITY OF MONROE	1000-591-0008	\$263,184.98	3RD QTR 2021 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					<b>\$263,184.98</b>	
10/25/21	10/29/21	1089-2021	MAGGARD MEMORIALS & LASER ART TECHNOLOGY	2041-892-0000	\$680.00	MCGOWAN FOUNDATION FOR MONUMENT SECTION 41 LOTS 9 & 10
11/1/21	11/8/21	1111-2021	LASER IMAGING & DESIGN INC	2041-892-0000	\$522.00	FOUNDATION FOR BURIAL MONUMENT ROE SECTION 21 LOTS 6 & 7
11/4/21	11/8/21	1117-2021	S ANDERSON	2041-804-0000	\$730.00	SALE OF CEMETERY PLOT SECTION 22 LOT 5
					<b>\$1,932.00</b>	
11/5/21	11/8/21	1118-2021	B TAYLOR	2031-892-0000	\$15.00	GREEN ADDRESS SIGN
					<b>\$15.00</b>	
10/26/21	10/29/21	1087-2021	ATLANTIC COAST LIFE	2191-299-0000	\$86.51	LIFE SQUAD SERVICES
10/25/21	10/29/21	1088-2021	TRICARE	2191-299-0000	\$179.21	LIFE SQUAD SERVICES
11/1/21	11/8/21	1112-2021	SEDGWICK CLAIMS MANAGEMENT SERVICES	2191-299-0000	\$66.78	LIFE SQUAD SERVICES
11/1/21	11/8/21	1113-2021	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$84.53	LIFE SQUAD SERVICES
11/1/21	11/8/21	1114-2021	PARAMOUNT ADVANTAGE	2191-299-0000	\$1,432.00	LIFE SQUAD SERVICES
11/1/21	11/8/21	1116-2021	GEHA	2191-299-0000	\$96.82	LIFE SQUAD SERVICES
10/22/21	10/28/21	1068-2021	HNB-ECHO	2191-299-0000	\$170.40	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/22/21	10/28/21	1069-2021	AARP SUPPLEMENTAL	2191-299-0000	\$195.84	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/21	10/28/21	1070-2021	ANTHEM BLUE	2191-299-0000	\$81.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/21	10/28/21	1071-2021	ANTHEM BLUE	2191-299-0000	\$81.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/21	10/28/21	1072-2021	MEDICAL MUTUAL	2191-299-0000	\$86.66	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/25/21	10/28/21	1073-2021	MOLINA HEALTHCARE	2191-299-0000	\$184.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/26/21	10/28/21	1074-2021	HUMANA	2191-299-0000	\$82.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/26/21	10/28/21	1075-2021	HWHO	2191-299-0000	\$511.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/26/21	10/28/21	1076-2021	AETNA	2191-299-0000	\$1,353.81	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/27/21	10/28/21	1077-2021	MOLINA HEALTHCARE	2191-299-0000	\$388.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/27/21	10/28/21	1078-2021	UNITED HEALTHCARE	2191-299-0000	\$434.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/27/21	10/28/21	1079-2021	AETNA	2191-299-0000	\$486.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/21	11/3/21	1091-2021	AARP SUPPLEMENTAL	2191-299-0000	\$178.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/21	11/3/21	1092-2021	STATE OF OHIO MEDICAID	2191-299-0000	\$208.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
10/28/21	11/3/21	1093-2021	ANTHEM BLUE	2191-299-0000	\$321.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/28/21	11/3/21	1094-2021	UNITED HEALTHCARE	2191-299-0000	\$699.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/21	11/8/21	1119-2021	BUCKEYE COMMUNITY	2191-299-0000	\$312.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/21	11/8/21	1120-2021	MOLINA HEALTHCARE	2191-299-0000	\$405.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/21	11/8/21	1121-2021	ANTHEM BLUE	2191-299-0000	\$424.77	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/21	11/8/21	1122-2021	NALCHBP	2191-299-0000	\$485.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/21	11/8/21	1123-2021	ANTHEM BLUE	2191-299-0000	\$2,609.32	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/1/21	11/8/21	1124-2021	CGS	2191-299-0000	\$3,032.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/2/21	11/8/21	1125-2021	HUMANA	2191-299-0000	\$112.02	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/2/21	11/8/21	1126-2021	AETNA	2191-299-0000	\$274.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/2/21	11/8/21	1127-2021	CGS	2191-299-0000	\$1,415.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/21	11/8/21	1128-2021	ANTHEM BLUE	2191-299-0000	\$375.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/21	11/8/21	1129-2021	MOLINA HEALTHCARE	2191-299-0000	\$399.47	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/21	11/8/21	1130-2021	CGS	2191-299-0000	\$655.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/21	11/8/21	1131-2021	CIGNA	2191-299-0000	\$792.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/3/21	11/8/21	1132-2021	AETNA BETTER HEALTH	2191-299-0000	\$1,087.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/21	11/8/21	1133-2021	UNITED HEALTHCARE	2191-299-0000	\$156.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/21	11/8/21	1134-2021	BUCKEYE COMMUNITY	2191-299-0000	\$184.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/21	11/8/21	1135-2021	UNITED HEALTHCARE	2191-299-0000	\$393.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/21	11/8/21	1136-2021	AARP SUPPLEMENTAL	2191-299-0000	\$445.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/21	11/8/21	1137-2021	AETNA	2191-299-0000	\$472.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/21	11/8/21	1138-2021	UNITED HEALTHCARE	2191-299-0000	\$703.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/4/21	11/8/21	1139-2021	CGS	2191-299-0000	\$1,518.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/5/21	11/8/21	1140-2021	MOLINA HEALTHCARE	2191-299-0000	\$128.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/5/21	11/8/21	1141-2021	CGS	2191-299-0000	\$379.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/5/21	11/8/21	1142-2021	ANTHEM BLUE	2191-299-0000	\$392.58	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/5/21	11/8/21	1143-2021	MEDICAL MUTUAL	2191-299-0000	\$575.64	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
10/29/21	11/2/21	1090-2021	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$2,093.25	LIFE SQUAD SERVICES SEPT 2021 DEPOSITS
					<b>\$27,233.04</b>	
10/14/21	10/28/21	1080-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$930.50	LOCAL GOVT HB62 OCTOBER 2021 (DIRECT DEPOSIT)
10/14/21	10/28/21	1081-2021	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,921.66	LOCAL GOVT OCTOBER 2021 (DIRECT DEPOSIT)
10/25/21	10/28/21	1084-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,098.14	CENTS PER GALLON OCTOBER 2021 (DIRECT DEPOSIT)
10/25/21	10/28/21	1083-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,068.46	MOTOR VEHICLE LICENSE TAX SEPTEMBER 2021 (DIRECT DEPOSIT)
10/25/21	10/28/21	1082-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,870.95	NEW \$5 PERMISSIVE AUTO SEPTEMBER 2021 (DIRECT DEPOSIT)
10/25/21	10/28/21	1085-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,107.45	OLD \$5 PERMISSIVE AUTO TAX SEPTEMBER 2021 (DIRECT DEPOSIT)
10/25/21	10/28/21	1086-2021	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,450.26	GAS EXCISE TAX OCTOBER 2021 (DIRECT DEPOSIT)
					<b>\$40,447.42</b>	
10/29/21	11/3/21	1096-2021	STAROHIO	1000-701-0000	\$286.16	OCTOBER 2021 INTEREST
10/31/21	11/3/21	1097-2021	PRIMARY	1000-701-0000	\$3.01	OCTOBER 2021 INTEREST
10/1/21	11/3/21	1099-2021	CD 15	1000-701-0000	\$337.68	OCTOBER 2021 INTEREST
10/4/21	11/3/21	1100-2021	CD 9	1000-701-0000	\$317.22	OCTOBER 2021 INTEREST
10/6/21	11/3/21	1101-2021	CD 10	1000-701-0000	\$337.68	OCTOBER 2021 INTEREST
10/12/21	11/3/21	1102-2021	cd 28	1000-701-0000	\$204.66	OCTOBER 2021 INTEREST
10/19/21	11/3/21	1103-2021	CD 33	1000-701-0000	\$204.66	OCTOBER 2021 INTEREST
10/21/21	11/3/21	1104-2021	CD 4	1000-701-0000	\$347.92	OCTOBER 2021 INTEREST
10/25/21	11/3/21	1105-2021	CD 7	1000-701-0000	\$317.22	OCTOBER 2021 INTEREST
10/27/21	11/3/21	1106-2021	CD 17	1000-701-0000	\$327.45	OCTOBER 2021 INTEREST
10/28/21	11/3/21	1107-2021	CD 22	1000-701-0000	\$347.92	OCTOBER 2021 INTEREST
10/28/21	11/3/21	1108-2021	CD 14	1000-701-0000	\$314.67	OCTOBER 2021 INTEREST
10/28/21	11/3/21	1109-2021	CD 16	1000-701-0000	\$337.68	OCTOBER 2021 INTEREST
10/15/21	11/4/21	1110-2021	UST 8	1000-701-0000	\$2.56	OCTOBER 2021 INTEREST
10/1/21	11/3/21	1098-2021	US BANK	1000-701-0000	\$1.32	OCTOBER 2021 SWEEP INTEREST
					<b>\$3,687.81</b>	
11/5/21	11/8/21	1144-2021	STATE OF OHIO	1000-535-0000	\$170,508.07	REAL PROPERTY TAX ROLLBACK 2ND HALF TY 2020 (DIRECT DEPOSIT)
					<b>\$170,508.07</b>	

**Other Business:**

None.

**Visitor Concerns:**

Terry Banker, a resident of McClure Road came to the meeting to ask questions about the Parkside Development on State Route 63 which was annexed by the property owners to the City of Lebanon. The Township will receive 12 years of property taxes at a reduced rate with collection beginning five years out.

**Trustee Reports:**

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss EMS employment, compensation and appointment matters pursuant to ORC 121.22 (G) (1) at 8:27 P.M. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the execute session ended. Upon call of roll, Mr. Sams "YEA", Mr. Jones "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:47 P.M.

Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the extension of probationary period for Nicholas Kamaka to include all additional time that he did not perform full duty with the department from April 2, 2021 until he returns to full duty. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-11-04**. (A copy of the Resolution is included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve reinstatement of Jeromy Guerra from his Voluntary Disability Leave to the position of full time Paramedic effective November 14, 2021 at the pay rate of \$23.04 per hour with a Sunday to Saturday pay cycle and a new anniversary date of

May 8, 2009. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-11-05**.  
(A copy of the Resolution is included in the minutes.)

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for November 30, 2021 at 8:00 a.m.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 21-11-01  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**CHANGE IN EMPLOYMENT STATUS FOR DAN HILL  
FROM EMT PART TIME TO FIREFIGHTER/EMT VOLUNTEER**

**WHEREAS**, Dan Hill is an EMS part time employee with the department; and

**WHEREAS**, Dan Hill has requested to change his employment status with the department to Firefighter/EMT volunteer effective November 2, 2021; and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have approved this change in employment status; and

**NOW THEREFORE BE IT RESOLVED**, the Turtlecreek Township Board of Trustees hereby approves the change in employment status for Dan Hill to Firefighter/EMT volunteer effective November 2, 2021.

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day of November, 2021

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 21-11-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Turtlecreek Township's renewal for 2022 health insurance benefits is due; and

**WHEREAS**, the township will be renewing with Anthem network for Health Insurance benefits and authorize Tammy Boggs, Administrator to sign all documents for the renewal process; and

**WHEREAS**, the source of the funds for the renewal premiums will be the General Fund (1000), Road Fund (2031), EMS Fund (2191) and EMS/Fire Fund (2193).

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the health insurance benefits with Anthem network and authorize Tammy Boggs, Administrator to sign all documents for the renewal process.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 8<sup>th</sup> day of November, 2021

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 21-11-03

Date of Resolution: November 8, 2021

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. Jones	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 8<sup>th</sup> day of November, 2021.

**CERTIFICATION:**

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 21-11-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE EXTENSION OF PROBATIONARY PERIOD FOR NICHOLAS KAMAKA**

**WHEREAS**, Nicholas Kamaka has not been full duty with the township since April 2, 2021; and

**WHEREAS**, the probationary period for Nicholas Kamaka will need to be extended beyond the November 9, 2021 date to include all additional time that Nicholas Kamaka did not perform full duty with the department from April 2, 2021 until the time that he returns to full duty; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the extension of the probationary period for Nicholas Kamaka until he returns to full duty with the department.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Sams	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 8<sup>th</sup> day of November, 2021.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 21-11-05  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO REINSTATE JEROMY GUERRA TO THE POSITION OF FULL TIME PARAMEDIC EFFECTIVE NOVEMBER 14, 2021**

**WHEREAS**, Jeromy Guerra has requested that he be reinstated from his Voluntary Disability leave; and

**WHEREAS**, Jeromy Guerra has completed all the necessary requirements by the township regarding reinstatement to the position of full time Paramedic; and

**WHEREAS**, the reinstatement will be effective November 14, 2021 at the pay rate of \$23.04 per hour with a Sunday – Saturday pay cycle; and

**WHEREAS**, Jeromy Guerra’s new anniversary date with the township for all benefits (sick, vacation, seniority, etc.) will be May 8, 2009.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the extension of the probationary period for Nicholas Kamaka until he returns to full duty with the department.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Sams	“YEA”
Mr. VanDeGrift	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 8<sup>th</sup> day of November, 2021.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

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Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.